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North Conway, NH 03860  
Phone: 603-356-3000  
Fax: 603-356-4101



820 Main St  
Berlin, NH 03570  
Fax: 603-752-3510  
Phone: 603-752-6887

Authorization to Release Medical Records

**Patient Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Choose one of the following:**

Please release my records (including eyeglasses and contact lens prescriptions) **FROM** Conway Eye Care / Coos Eye Care and **SEND TO** the following location:  
**OR**

Please release my records (including eyeglasses and contact lens prescriptions) **TO** Conway Eye Care / Coos Eye Care, to be **SENT FROM** the following location:

**Location Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

**Choose one of the following:**

I am only interested in obtaining a copy of my **most recent** medical record.  
There is no additional charge for this service. \_\_\_\_\_ Patient Initials

I am interested in obtaining a copy of **all** medical records on file.  
I am aware that there may be a charge of \$0.50 per page. \_\_\_\_\_ Patient Initials

*This authorization is valid for 60 days from the date of execution. A photocopy of this authorization shall have the same force and effect as an original. **Please allow up to 30 days for processing of records release.***

\_\_\_\_\_  
Patient/Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Optometrist Signature

\_\_\_\_\_  
Date